



## Guidelines for Letter of Intent

Your Letter of Intent (LOI) is a brief summary (maximum of 3 pages, 12 pitch font) of your proposed research project. An LOI presents an abbreviated description and budget for your project and allows the review committee to quickly assess if the project aligns with the [AANEM Foundation's research goals](#). If the project is a good match a full proposal will be requested.

### Components of a LOI

- A. Introduction
- B. Needs Statement
- C. Project goals & objectives
- D. Project description
- E. Outcomes goals & evaluation
- F. Institutional support
- G. Credentials of researcher (attach 4 page biosketch using NIH format)
- H. Budget (General description of project funding needs and how grant funds would be utilized)

Submit completed LOI to: [foundation@aanemfoundation.org](mailto:foundation@aanemfoundation.org)